

COLWYN BAY Rugby Football Club

Minutes of the Meeting of the Colwyn Bay Rugby Club Executive Committee Held at 7.30 pm on Wednesday 15 July 2009

Present: Ron Burke Mandy Lumby Dilwyn Jones Allan Jenkins Max Eames Hughes
Peter Rice Geoff Taylor Jon Shaw Dave Edwards Dave Brown

Apologies: Mark Earl Tony Lumby Brian Roberts

1 The Committee confirmed the co-option on to the Committee of Allan Jenkins as Youth Manager and Geoff Taylor and confirmed also that Dave Brown had been co-opted onto the Committee at the AGM last month

2 The Minutes of the last meeting held on 3 June 2009 were approved as a true record

Proposed Dilwyn Jones Seconded Jon Shaw

3 Matters Arising from meeting of 27 April 2009

1 Ron Burke

Item 2.3 and Item 9.1

The "Welcome Sign" would be raised during the time the works were being done to bring the new floodlights into service

2 Jon Shaw

Item 12

See later under Floodlights/Pitch 3 update

3 Meeting with North Wales

It was noted that at a special committee meeting held on Wednesday 24 June 2009 the following was proposed and agreed

North Wales Under 16 and Under 18 may use the Club's changing facilities and pitches 2 and 3 subject to the following conditions:

1 Martin Rees will ensure that the changing rooms and pitches used by North Wales Under 16 and Under 18 are cleaned and tidied after each training session

2 Martin Rees will mark pitches 2 and 3 as necessary for training sessions

3 Martin Rees will ensure that no training takes place on pitch 1

4 Martin will put the commitment stated in 1 2 and 3 above in writing and present it to the Club Secretary, Jon Shaw

- 5 Colwyn Bay Rugby Club will arrange for pitches 2 and 3 to be cut; at the discretion of Dave Jones the Club Manager

For the use of the Club's facilities as described above, a fee of £700.00 will be charged. The North Wales Under 16 and Under 18 development officer will be invoiced for this sum on 1 July 2009 and the fee must be paid to CBRFC by 1 August 2009. [This arrangement was subsequently agreed by the North Wales Development Officer]

4 Secretary's Report

Jon reported as follows:-

- 1 Ashley James and Oliver Platt had now been transferred to Mold
- 2 12 Referees had been registered with the WRU
- 3 SWALEC League Fixtures had been confirmed
- 4 Jon required some information to insert in the funding application which had to be with the WRU by 23 July 2009

5 Treasurer's Report

- 1 Peter Rice reported balances as follows:-

Current Account	£ 3,207.44
Reserve Account	£ 11,684.95
Seahorse Club	£ 1,860.33
Tom Bellis Account	£ 72.44

- 2 Peter further reported as follows:

The Club had a total useable balance of £14,891.00 and known commitments over the next month of £4,840.00 which would be off-set by some income from the bar. We were also due a VAT refund of £1,216.00. This meant that the Club had cash assets of £11,267.00

- 3 Regarding the floodlights on Pitch 3 funding, Peter confirmed that we had currently spent £11,367.00 of the £13,000.00 grants so far received. A further spend on the project of £9,520.00 was anticipated which included a contingency of £1,000.00. There was also a further grant of £3,000.00 to come in. This left a shortfall of £5,157.00. Peter reported that he had just been advised of a grant scheme by the WRU for which applications had to be submitted by 31 July and he was in the process of making a case for £5,000.00 to cover the shortfall. Peter thought that if we were unsuccessful in our bid (and we would not know until after Christmas) he was fairly confident that all costs would be covered although an extra £5,000.00 would always be welcome as we do not have money to spare. He confirmed that we had confirmation of donations of approximately £6,000.00 so far for the new season and hopefully there was more in the pipeline but he had no confirmation

Matters Arising

- 1 David Edwards raised the question of the Paul Jones fund and why those figures were not mentioned in the treasurer's report. He reminded the Committee that the fund had been set up to promote the interests of young talented rugby players at Colwyn Bay RFC. It was agreed that control of this fund should now revert to the Committee

6 First XV

- 1 In Mark's absence Dave Brown reported that First Team training commenced last night and there was a Treetops session with a barbecue afterwards on 25 July. Also a new keep fit man - Ben Owen - would be in charge of fitness training on Tuesday nights
- 2 It was understood that the Club had been disqualified from the SWALEC Cup for non-fulfilment of a fixture in the SWALEC Bowl against Brecon away last year although this did not seem to have been confirmed
- 3 The Snowdon Run that had taken place on 20 June was very successful and Dave Brown had lots of ideas for next year and the Committee agreed a date for it of 19 June 2010. The project maybe expanded to involve Llandudno and Nant Clubs and may have a touch of the triathlon about it

7 Second XV

- 1 Max reported some concern about the league programme for the Second XV next year. The North East Counties League was now 7 strong – Denbigh Seconds having been promoted at the end of last season. This meant there were two fixtures less potentially for the coming season ie 12 fixtures out of a possible 34 Saturdays between 5 September and 24 April.

Of those 34 Saturdays, 7 are International Saturdays although early kick-offs would be possible on the day of the New Zealand game and the England game when there were respectively 5.15 pm and 5.00 pm kick-offs. Furthermore one of these Saturdays was 26 December.

There were therefore 28 Saturdays available for Second team rugby throughout the season but a league of 7 would only require games on 12 of those Saturdays leaving 16 Saturdays unfulfilled. It is hoped that 4 or perhaps 5 (if we were in a final) of those Saturdays would be taken up with Clwyd Cup and Plate games

It was important therefore that steps be taken to attempt to bolster the North East Counties League. Max reported that he was in correspondence with Howie Roberts at Llandudno to see whether they would be prepared to join the North East Counties League and the Cup/Plate. Max expressed his disappointment to the Committee that it appeared that North Wales appeared to have washed their hands of organisation for Division 5 East and West which was extremely frustrating

The NW Committee had suggested the Llandudno solution at their meeting on the 11th May but had not been able to move that matter forward until Austin

Thomas advised Max on the 9th July that NE Counties would be left to sort out their own League/Cup/Plate programme.

- 2 Max also reported that it now transpired that the Ospreys 7 aside Tournament was to take place this coming Saturday 18 July. This had only come to the Club's notice at about 4.30 pm today. Max and Bryn, the first team captain were endeavouring to organise 2 squads in time for the competition on Saturday (**Action MEH**)

8 Youth XV

- 1 Allan reported that he felt optimistic about the prospects for next season with Alwyn Williams and Gwyndaff Roberts dealing with the coaching and Steve Roberts and Arwel Roberts helping. Training had started and Allan was confident of having a squad of 25/30 available for games this year

9 Womens XV

- 1 Geoff reported that the WRU had virtually washed their hands of ladies rugby in North Wales. Dolgellau had had a women's team who were now playing in South Wales and the Ruthin women's team were going to be playing in England with no fixed leagues in North Wales this year and it was hoped that friendlies would be organised

10 Juniors and Girls

- 1 Mandy reported that training had started and there was to be a junior registration day on 30 August

11 Facilities Update

- 1 Ron suggested there was a lot to do by way of summer maintenance above and beyond the work to the floodlights: the Welcome Sign had to be lifted and there were maintenance issues in the Club house relating to the kitchen roof and the kitchen generally. It was also noted that some work needed to be done to the premises to enable players to have access to the gym at all times. Dave Brown mentioned that lads on probation would be able to help with decorating the Club and would liaise with Geoff to sort out a programme (**Action RB/DB/GT**)
- 2 Ron was confident of getting the work sorted out to facilitate aspects of the gym within 2 weeks (**Action RB**)

12 Health and Safety

Ron reported that the fire alarms had been tested by Martin Rees today

13 Bar and Catering

- 1 It was agreed that this would be dealt with by Brian Roberts and Peter Rice. Peter reported that the bar was quiet at the moment. It was suggested that Craig Roberts, who was involved in the licensing trade may be able to help with this. It was agreed that Peter Rice would replace Elwyn Thomas as line manager for Gill and Dave Jones. It was also agreed that Max would liaise with Peter Rice and Jon Shaw and Dave Jones himself with a view to sorting out the contract for Dave (**Action MEH/PR/JS**)
- 2 It was also reported that during a recent function at the Club a signed photograph of the Wales Grand Slam Team had gone missing

14 Floodlights/Pitch 3 Update

- 1 Jon reported that the timetable as per the last meeting was on schedule and that tomorrow the electrician would be putting the lights up with the aid of a cherry picker on the brackets on the poles that had already been erected. It was reported that next weekend the trench would be extended to allow for the full cable to be laid for the lights. A query was raised about the piles of clay which had accumulated. Jon and Ron reported that these would be dispersed as the work progressed
- 2 Max expressed some concern about possible delays by Scottish Power who were waiting for a wayleave to be granted. Ron would speak to Gwynfor at Scottish Power to speed the process up. Jon reported that Adrian Williams at Conwy County Borough Council had promised him that he would deal with any requests for a wayleave from Scottish Power by return. Jon did not see any problem with the wayleave being insurmountable and he still thought that the lights would be available in good time before the clocks went back in late autumn

15 Suggestions Book

- 1 It was noted that there were no entries in the Suggestions Book
- 2 Geoff raised the question of what action any members could take if they had any complaints to make. Max pointed out that there were disciplinary procedures in place and in essence any member who had any complaint should be requested to put it in writing to the Secretary who, if it related to a staffing matter, would pass it on to Peter as line manager in the first instance

16 Bar Diary

Thursday 16 July	Foster Carers Meeting
	Exchange Students Barbecue
Friday 17 July	13 th Birthday Party
Saturday 18 July	North Wales Under 16/18's Training
Monday 20 July	Probation Service Meeting
Tuesday 21 July	Exchange Students

Wednesday 22 July	North Wales Under 16/18's Training
Thursday 23 July	Exchange Students Barbecue
Saturday 25 July	Wedding Party
Wednesday 29 July	Foster Carers Meeting North Wales Under 16/18's Training
Friday 31 July	Charity Race Night
Saturday 1 August	30 th Birthday
Sunday 2 August	40 th Birthday
Monday 3 August	Junior Meeting
Wednesday 5 August	North Wales Under 16/18's Training
Thursday 6 August	Lifeline Screening
Friday 7 August	Private Party
Saturday 8 August	Private Party
Wednesday 12 August	North Wales Under 16/18's Training

17 Any Other Business

1 Constitution Change

- i As flagged up in the meeting on 3 June the Committee agreed to an amendment of the Constitution to provide for professional examination of the Club's accounts rather than an audit
- ii The question of membership fees per annum was discussed and it was agreed as follows:-
 - a Non playing Full member (over 19) £45 (including Vat);
 - b Playing Members (over 19) (male) £40 (Vat exempt); Team Captain's responsibility to collect
 - c Women Players (over 18) £20 (Vat exempt) (less than male to reflect less women's games played.)
 - d Youth and Student Members £20 (Vat exempt).
 - e Junior Membership £25.00 per annum (Vat exempt)
 - f Family Membership £50.00 per annum (Vat exempt) but the definition of family would be changed to include 2 adults living at the same main

address plus any children of one of those adults in full-time education or training

- g Social Membership (which did not grant voting rights or the right to international tickets) was £15.00 (including VAT)
 - h Gold Membership £450.00 (including VAT)
 - i The Committee also agreed that they would consider hardship cases on an individual basis
- 2 Key Allocation. It was agreed that Geoff and Max were to have a set of keys each. Jon to facilitate (Action JS)
 - 3 It was agreed that the Club's charity for this year would be Wales Air Ambulance. Jon would liaise to set it up (Action JS)
 - 4 It was agreed there would be a premium of 10p of all drinks for all functions booked by outside persons/organisations
 - 5 It was agreed that a grit bucket would be provided in the car park (Action GT)
 - 6 It was agreed that non-confidential minutes would be published on the website (Action MEH/JS)
 - 7 Ron reported that he had had a meeting with local Council representatives and representatives from the police in relation to large scale functions taking place involving the use of Club facilities and that he had suggested to that meeting that he would have guidelines in place for operators of those functions in the future. Agreed that Max would liaise with Ron and Jon Shaw to set up the guidelines (Action MEH/RB/JS)

Date of next meeting Wednesday 19 August

Meeting Closed 10.11 pm

ACTION REQUIRED

Max Eames Hughes	7.2	13.1	17.6	17.7	
Ron Burke	11.1	11.2	14.2	17.7	
Jon Shaw	13.1	17.2	17.3	17.6	17.7
Geoff Taylor	11.1	17.5			
Dave Brown	11.1				
Peter Rice	13.1				