

COLWYN BAY Rugby Football Club

Minutes of the Meeting of the Colwyn Bay Rugby Club Executive Committee Held at 7.45 pm on Wednesday 21 July 2010

Present: Brian Roberts Bryn Williams Graham Davies John Taylor Peter Rice Max Eames Hughes Allan Jenkins Dave Edwards Sion Thomas Paul Wagner Geoff Taylor Caroline Roberts Martin Rees

Apologies: None

1 The Minutes of the last Committee Meeting held on Wednesday 23 June 2010 were approved as a true record

2 Matters Arising

1 Max Eames Hughes

(i) Item 5.1(i) Max had been unable to make any progress with regard to the appointment of a backs coach but it was pleasing to see that Haydn Phillips seemed to be on board with Mark and Bryn as a First XV Management Committee

(ii) Item 5.2(ii) Max is still to write to Gary Cooper to thank him for all his hard work with the Mochdre Football Tournament on 5 and 6 June and would do so without further delay **(Action MEH)**

(iii) Item 9.6 Max had pointed Geoff in the right direction to obtain the Health and Safety Policy Documentation

(iv) Item 12.2 Max had circulated Martin's questionnaire but it was agreed that further copies would be circulated for Martin to collate and report back on at the next meeting **(Action MR)**

2 Geoff Taylor

(i) Item 9.3 It was reported that the scrummaging machine had been painted and serviced and a cover ordered from Jason

(ii) Item 9.4 Geoff reported that he had received a formal quotation from Dave Lewis for the showers at £29,000.00 which was beyond the Club's budget at the moment but he did propose an alternative which involved an outside shed and blocking off the passageway between the toilets and the shower area. This would only cost £1,500.00 but did not meet with the approval of the Committee

(iii) Item 9.5 Geoff was still to arrange for the production of the sign requesting locking doors **(Action GT)**

(iv) Item 12.5 Geoff had organised for the strategic plan produced by North Wales Rugby Union to be displayed at the Club

3 Paul Wagner

Paul had produced a programme of works for the Saturday Working Party which was a matter for further discussion at this meeting – see below

4 Sion Thomas

i Item 12.4(iv) Sion reported that he had sounded out Senior Players and enthusiasm for a Club Tour appeared to be pretty unanimous and he would be furthering the organisation of it all with a view to having all the organisation in place before Christmas with a view to touring at the end of the season **(Action ST)**

3 Secretary's Report

Max reported as follows:-

- 1 The WRU had been advised that Max had replaced Jon as the Club Secretary
- 2 The Referees list ie those Club Members who had qualified as coaches had been updated by Jon with help from Tony Lumby and passed onto the WRU on 11 July
- 3 That he had had a reminder from the Referees Section of the WRU that pre-season friendly games could only be refereed through the WRU at the Club's expense and the authorisation of the WRU was required at least four days before the game was played. The Committee agreed to cover any expenses
- 4 That he had received the arrangements for ticket allocation for the Autumn Internationals which he had passed onto Brian
- 5 There had been a certain amount of correspondence concerning the WRU portal and Max reported that he had given details to the WRU for Jon Shaw to be the main user name with Max and Dave Edwards also to have access rights. This is unlikely to be up and running much before the middle of the season
- 6 That he had received from Alwyn Williams two signed posters of the 2009/10 Welsh Squad which Dave Edwards agreed to have framed for display in the Club and possible offer for auction on golf day or some subsequent event as a raffle prize. Many thanks to Alwyn for his generosity
- 7 On behalf of the Committee congratulations to Brian on his election as Chairman of Sport Conwy

4 Treasurer's Report

1 Peter Rice reported the balances as at 21 July 2010 as follows:-

Current Account	£ 5,077.09	
Reserve Account	£ 9,087.86	
Seahorse Club	£ 1,675.32	
Paul Jones Fund	£ 9,560.11	(this fund is a discrete entity within the Club's normal activities and

does not form part of the Club's
accounts or balance sheet)

- 2 Peter reported that the Club was currently solvent and was pleased to be able to report that the Mochdre Football Tournament about which there had been many reservations realised an income to the Club of some £1,700.00 with no problems reported
- 3 The charity fund stands at £2,149.00 and Peter proposed that this be closed and the amount £2,100.00 donated to Air Ambulance leaving £49.00 carried over. The Committee agreed
- 4 An amount of £2,878.00 had been received to date for advertising board rentals. An amount of £1,439.00 was still outstanding but is being followed up and hopefully will be received shortly. Only one advertiser has so far indicated that they would not be renewing
- 5 Negotiations regarding sponsorship for the new season were progressing well
- 6 It was agreed that representatives from Wales Air Ambulance would be invited to the Club with a view to making the donation. Max Brian and Peter were to liaise to sort this out (Action MEH/PR/BR)

5 First XV

The Committee's attention was drawn to Mark's e-mail in the agenda papers dated 13 July reporting on a meeting between himself, Bryn and Haydn when it was agreed as follows:-

- 1 Training would officially commence on Tuesday 2 August although earlier starters could train with the youth prior to this. Training nights to be Tuesday and Thursday with a new start time of 19.30 hours. The Committee appreciated that this would clash with arrangements for Junior Section Training and steps had already been taken to ease congestion difficulties
- 2 It was hoped that team selection for the First Team for a Saturday would be announced prior to training on a Thursday night with a Team Sheet being placed on the Club house notice board that evening. The success of this would largely depend on players from away like Aled Jones and Calum Stronach knowing whether they would be available on a Thursday night for Saturday's game
- 3 Sion Thomas agreed that he would be responsible for collecting match fees of £3.00 from all team members prior to the game on Saturday. Max would make similar collections from Second Team members. Agreed that shirt and tie would be compulsory post matches for all team members with a fine of £1.00 for each missing item which Sion agreed to collect. Peter Rice agreed that he would look at discounts for providing shirts and ties to senior players
- 4 A training attendance board was to be bought and placed in a prominent position in the Club and a record of all training attendances kept. This would hopefully encourage better attendance. It was also agreed that each senior

player would have a team of approximately four players who would be his responsibility to ensure that they trained

- 5 Pre-season games: Ideally the Firsts want to have four good games to test their mettle before the season started. One fixture had already been agreed on 21 August away at Sedgeley Park with a stop over for the team to have a night out in Manchester. Fixtures were also hoped for against Abergele and Denbigh as well as a second team friendly at home against Longton Thirds on 28 August. Mark's report shows that the season's objectives for the First XV Management Team were a possible top three finish. That would only be achievable if all players attended training and were available for matches. Mark stressed that the chances of attaining that goal reduced dramatically if the numbers in training dropped off and availability for games is poor but nevertheless it is a must that we should retain our place in the current division regardless of player availability at training and games. It was realistic to expect some good points from four of the first six games which would make for an easier season all round
- 6 Bryn added that he was confident of a good performance by the First XV this season and he had noticed that the team had now learnt the lesson of coping with the departure of a few good senior players two years ago (the likes of Pat Leach Josh Leach and Tom Blackwell). The Team's confidence - probably following the Mold game away in January last year - had soared with the players realising that they could not look back on former glory days and that they were good enough themselves to make an important showing in North Wales Division 1. Every other team in that league was capable of being beaten by the current squad of players
- 7 Peter Rice reported that the WRU were providing an allocation of 20 match balls within the next month and that he also had training balls available at £4.95 plus VAT which may of interest to all sections of the Club
- 8 Brian reported that he had negotiated new sponsorship worth £5,000.00 with Flo Gas and another £2,000.00 from another sponsor was imminent. Youth sponsorship was also being looked at

6 Second XV

- 1 Max reported that he had not yet had the fixture list but it was expected by the end of the month which was the deadline for inclusion in the Membership Book which Jon Shaw was preparing for printing
- 2 He reported that the seconds would be in a league of 11 incorporating all Second Teams of Senior Teams to the east of the Conwy River including Llandudno and also including Caer Borderers and Corwen. This would ensure a full fixture list and Max was hopeful that player numbers would be sufficient to cover these fixtures especially with the possible availability of more over 18 Youth Players than last season
- 3 It was also agreed that abuse of match officials should continue to be actively discouraged

7 Women's XV

Geoff reported that there was a possibility of a fixture on 19 September against a side from Manchester which would take place on the Sunday and he was currently actively looking for a coach to help with the team

8 Youth XV

Allan reported that training had already started and tonight was the fourth weekly session held by the youth players. Numbers were around 13/14 a week but there were different faces each week. The Youth Team was in Division 1 for this coming year along with Rhyl Ruthin Wrexham Mold Caernarfon Bala Denbigh Llangefni and COBRA. Allan requested £30.00 league registration fee from Peter

9 Juniors

Caroline said that she had nothing officially to report and stressed that it was important that training nights needed to be properly resolved so that there was no clash between the Juniors and the Seniors. Because of the close season Caroline reported that there would be no Junior committee Meeting until September. Caroline agreed to supply Dave with a list of Junior Members that were family members to help him with his membership lists (Action CR)

10 Facilities

- 1 Geoff repeated the matters raised above under item 9.4
- 2 Geoff had obtained the Health and Safety Documentation and following his recommendation the Committee agreed to add Health and Safety as a separate item on the Agenda each month
- 3 Geoff suggested it might be an idea to have Wi Fi connection fitted at the Club at a cost he thought of about £20.00 per month. He would liaise with Peter to get it sorted. (Action GT/PR)

11 Bar and Catering

- 1 Peter reported that there had been reasonable income from the bar over the past month with various functions
- 2 Peter further reported that following comments made at the AGM he had now taken steps to have an independent stock check done by Bestock Stocking for the bar stocks on a quarterly basis to ensure that profit margins were being maximised. The initial check had been undertaken last week which would form a working base to move forward from
- 3 He also reported that he and Brian had had a meeting with a brewery representative yesterday when a price review was carried out and as a result prices would have to be increased by 10p across the board from 1 August. Peter accepted this was regrettable and in accepting his recommendation the committee agreed that it was necessary and it was noted that our prices were still hugely competitive compared to all other licensed premises

Brian reported that he would attempt to get more discounts from the brewery if at all possible. He thought it important that a profit ratio of 46% should be aimed for. Paul reported that Maxine had advised that she could get hold of a griddle plate for approximately £150.00 which it was agreed was a good price and she should be authorised to proceed

12 Ground Works to Pitches

Brian reported that about £2,000.00 had been spent over the closed season to refurbish the pitches as a result of which, because of re-seeding, pitch two would be out of commission until the end of September

13 Questionnaire – CBRC Review

Martin had had a couple of replies to his questionnaire and other members were encouraged to e-mail responses. Max would remind members of the committee to complete the questionnaire in good time for the next meeting so that Martin could analyse and report back on the results

14 Saturday Working Party Programme

Paul produced a written programme of works for the Committee which the Committee was delighted to see and also delighted to note that a lot of the work had already been done with a view to perhaps the work being completed by the time the season started. Many thanks to Paul and Geoff who seemed to be the only members of the Saturday working party at present and it was hoped that other members might be able to join them

15 Club Membership – Patron Category Rule Change

The Committee agreed the rule change to allow the Patron Category in the terms proposed at an initial rate of £80.00 per year. The proposed rule change was agreed by the Committee

Dave also reported that he would be sending renewal of membership forms out within the next seven days to all existing members

16 Chairman's Ideas for the Forthcoming Season

Brian drew members' attention to his e-mail of 30 June suggesting jobs for all Committee Members as follows with himself as temporary Chairman and Peter Rice as Treasurer with Brian being his assistant who would both be in charge of the bar, the steward, house and staff. Max would be Club Secretary with assistance from Elwyn Brian and Jon Shaw should the need arise. Jon Shaw would be continuing to help with Membership Books, the web-site and the Saturday match programme. Dave Edwards would be Membership Secretary and publicity as and when. John Taylor (with help from Graham Davies) would concentrate his efforts on controlling the gate on home games on Saturdays and the selling of programmes. Geoff Taylor would cover house and the setting up with Paul Wagner of the Saturday Working Party. Martin Rees and Dave Jones would help with grounds with Paul and Geoff. Peter Rose would be fixture secretary. Mark Earl Bryn Williams Ben Evans and Sion Thomas as a Management Team to cover First XV Players including Tour Arrangements. Tony Lumby to be coaching co-ordinator with assistance from Martin.

Allan Jenkins to act as liaison between Youth and Senior Sides. Caroline Roberts to be Junior Representative. Trilby Edwards and Mandy Lumby to be social secretaries if possible.

17 Club Charity 2010/11

Brian asked members to think of a charity that the Club should support in the forthcoming season, perhaps keeping it local and to come up with ideas for discussion at the next Committee Meeting

18 Any Other Business

- 1 Brian stressed that all applications for tickets for the autumn internationals should be with him by 25 August
- 2 New shirts should be ordered as quickly as possible only for the First and Seconds at present
- 3 Brian also reported that there was a “cash back” available for selling the full ticket allocation for instance, Brian sold £9,000.00 worth of tickets last year, which gave rise to a £2,100.00 cash back
- 4 Max reported that he had heard from Dominic Copeland at Welsh Exiles proposing a Sevens Tournament of some stature at the Club next May. Agreed to take the matter further **(Action MEH)**
- 5 Max had heard today that Pwllheli away would be our opponents in the first round of the SWALEC Cup on 30 October
- 6 A young man with two years’ experience with Leinster school boys had asked to be involved in training at the Club. Max reported that he had e-mailed back to him, welcoming his presence
- 7 Max was to liaise with Jon Shaw about getting Tom Williams and Calum Stronach re-registered with the Club following their return from Canada **(Action MEH/JS)**
- 8 A Former Players’ Lunch will take place on 5 March 2011
- 9 Players Dinner will take place on the second to last Friday in May 2011
- 10 The Senior AGM will take place on the second Wednesday in June 2011

Meeting Closed 9.50 pm

ACTION REQUIRED

MEH	2.1(ii)	4.6	18.4	18.7
GT	2.1(iv)	10.3		
ST	2.4(i)			
JS	18.7			
PR	4.6	10.3		
BR	4.6			
CR	9			