

COLWYN BAY Rugby Football Club

Minutes of the Meeting of the Colwyn Bay Rugby Club Executive Committee Held at 7.30 pm on Wednesday 27 October 2010

Present: Brian Roberts Max Eames Hughes Geoff Taylor Caroline Roberts Graham Davies Dave Edwards Peter Rice Paul Wagner Andy Lee Martin Rees

Apologies: Allan Jenkins John Taylor Bryn Williams

1 Brian welcomed Andy Lee to his first meeting as Vice Chairman of the Committee

2 The Minutes of the last meeting held on Wednesday 22 September 2010 were approved as a true record. **Proposed** Paul Wagner **Seconded** Martin Rees

3 **Matters Arising**

1 **Brian Roberts**

(i) Item 2.1(i) Brian reported that he was still liaising with Welsh Air Ambulance to sort out a formal handover of funds which may be possible during the Caernarfon game on 20 November because they were based in Caernarfon (**Action BR**)

(ii) Item 16.4 Brian mentioned he would talk to Huw Bach when he was home over Christmas about reciprocal arrangements with Montreal Irish about their players joining us next year (**Action BR**)

(iii) Item 16.2 Brian's talks with RGC 1404 regarding the use of the Club's facilities for training were ongoing with Austin Thomas and Mark Roberts (**Action BR**)

2 **Max Eames Hughes**

(i) Item 12 Max promised to chase Bro if no further response received in two weeks (**Action MEH**)

4 **Secretary's Report**

Max reported as follows:-

1 He had received requests for transfers to Llandudno in respect of three youth players Sion Lawson Bryn Burbage and Joshua Thomas Ward which he had discussed with Tony Lumby as a result of which it was agreed to allow the transfers to proceed

2 That he had signed on to the WRU portal with himself and Dave Edwards and Jon Shaw as authorised users. The portal offered a wide range of facilities but would only be as good as the support it received from all the other Clubs in the WRU

3 Gavin Hodgkinson, a former Denbigh player, was now registered at the Club

- 4 Nobody had been able to attend the AGM of the WRU on 10 October
- 5 Dave indicated that he had not yet been notified that he was an authorised user of the WRU portal. Max was to chase it up (**Action MEH**)

5 Treasurer's Report

- 1 Peter Rice reported the balances as at 27 October 2010 as follows:-

Current Account	£ 1,864.76	
Reserve Account	£ 6,000.81	
Seahorse Club	£ 2,000.32	
Paul Jones Fund	£ 9,560.11	(this fund is a discrete entity within the Club's normal activities and does not form part of the Club's accounts or balance sheet)

- 2 Peter reported that the Club was currently solvent. Income was expected from FloGas, our main sponsor, and also cash back from the WRU for the autumn international ticket sales. This sum amounted to about £10,000.00 and there are some outstanding invoices
- 3 Peter explained that he felt that the balances that we held compared quite well with other Clubs at our level. Peter was satisfied that financial discipline at the Club was good and the Committee were very grateful for all the hard work he and Brian did
- 4 It was also reported that over £5,000.00 in subs had been raised from the Junior Section

6 First XV

- 1 It was worth noting that if we had won the two games that we had narrowly lost against Ruthin and Bro Ffestiniog we would be third in the league
- 2 Training numbers not good but training now to be reduced to Thursdays only

7 Second XV

- 1 Since the last meeting Max reported five games had been scheduled. Three played, one postponed and one re-arranged. The three games played were two league games and one friendly. We lost in the league at home to Caer 20 points to 10 but beat Rhyl Seconds last Saturday 33 – 17 in a very good display. Lost to Benllech in a friendly 27 – 8 but cannot stress enough how much of a fillip the performance against Rhyl was. Bit of a break now with the Autumn Internationals but the re-arranged league fixture was to take place under lights on Wednesday 10 November. Corwen were scheduled to be visiting on 20 November but rumour has it that they have disbanded and amalgamated their player base with Llangollen
- 2 Austin Thomas was now running a pool for Clubs who had league games cancelled on them in Division 4 East and West. This was operated for the first time last week and had married up Clubs from the East and West so that most

teams at this level who wanted one, had a game. Ruthin played Bethesda for instance

8 The future of Women/Girls Rugby in Colwyn Bay

Geoff explained that it was getting very difficult to generate enthusiasm amongst the women players in North Wales and numbers had dwindled markedly. There are also difficulties with numbers at Under 18 and Under 15 level. It was agreed that Max would liaise with the Tilikwardanes to establish a way in which the Club could assist with girls' rugby (Action MEH)

9 Youth XV

Allan had submitted his report in writing and reported that three recent defeats had been suffered to a strong Mold side and then to Ruthin twice in the league and cup. A friendly had been arranged against Llandudno at home for the 6 November and there was a league game away against Wrexham on 13 November with a friendly against Welshpool away on 20 November. The next game after that was a league game against Bala at home on 4 December. Allan reported that there were usually good numbers at training but it had been quiet this week so training had been cancelled which was probably due to half term holidays. It was agreed that Max would write to Peter Owens at the WRU about the basis upon which youth teams should give notice that they were having to play uncontested scrums. This had risen out of late notice being given in the second game against Ruthin (Action MEH)

10 Juniors

- 1 Caroline reported that there had been a considerable number of fixtures and the results were on the website
- 2 Martin Kane from First Hydro needs to have a VAT receipt for donations to the Club
- 3 Caroline raised a query about risk assessment for pitches and queried as to how often pitches were checked for safety. The Committee agreed that it needed to be done for each game and training session. It was noted that the Referee was responsible for the safety of the pitch when games were played
- 4 Caroline reported the Under 14s had not been able to fulfil a fixture and an Under 15s manager was required. Maybe the Under 15s could marry up with the Under 16s for training purposes. Tony Lumby was checking that all coaches' qualifications were up to date – they were all except one which he was chasing down

11 Facilities Update and Health and Safety Report

- 1 Outside tables, gents' toilet and shower ceilings needed completing. There was a shortage of helpers and the Committee was most anxious that more people should volunteer to help on Saturday mornings and not just leave it to Paul Trilby and family. Geoff would proceed to organise with the promise of a barbecue and jugs on the first International Saturday (Action GT)

2 **Health and Safety Report**

So far as fire safety was concerned the scrap wood stored at the rear of the container was a fire risk and it should be removed. A fire point assembly sign should be organised and LPG bottles should be stored correctly with signage

- 3 The pot holes and the concrete approach to the Club House and sunken slabs to the rear of the building together with the spoil heap with rusty metal plate at rear of pitches 2 and 3 all presented tripping and falling hazards
- 4 The wooden step ladder needed to be replaced to ease working at height risks. Agreed that Geoff should take steps to resolve the above perceived risks
(Action GT)

12 **Bar and Catering**

- 1 Peter reported that it had been a quiet month with few functions as was normal for this time of year. There had been a wedding reception last week which was very successful but unfortunately the Probation Service had cancelled
- 2 Peter had now received the first of the independent stock take reports which indicated that our percentage is slowly rising to what is the expected level commensurate with the licence trade in general. The stock takers revealed one or two points where improvements can be made. Peter would pursue with Brian in conjunction with the steward (Action BR/PR)
- 3 Peter also reported that about 1500 pints in ullage were lost per annum. Agreed further that bar opening times would be posted in the Club

13 **Under 14s Christmas Disco**

The Committee approved the Under 14s Christmas Disco at the Club provided adequate adult supervision was on hand and which Caroline was able to assure the Committee there would be

14 **WRU Discount Vouchers**

Peter reported that under this scheme which involved the WRU purchasing about £1,000,000.00 worth of equipment for all the WRU affiliated Clubs, it had been established that because of our facilities and number of teams, coaches, referees etc we qualified for 37,670 points which was equivalent to about £3,750.00 - £4,000.00 worth of equipment. Peter had considered a catalogue that had been circulated to him and was considering items that should be ordered cost free on behalf of the Club based on the points system. Agreed that Peter would get together with Graham Davies and Caroline Roberts to agree a list (Action PR/GD/CR)

15 **RGC1404 Moving Forward**

It was agreed that hopefully Brian would be able to attend the RGC 1404 Moving Forward meeting at Caernarfon with Haydn Bryn and Martin Rees

16 Any Other Business

- 1 Caroline requested that Max should try and get Committee Minutes out earlier so that they would be available for discussion at the next Junior Committee meeting after the Senior Committee took place. The next Junior Committee was on 7 November
- 2 Dave Edwards reported that there were 187 fully paid up members but only ten fully paid up senior player members. He had 73 family members who had paid £3,250.00 worth of subs and of those family members, 65 had come through the Junior Section
- 3 Peter Rice reported that his organisation of the Players' Dinner next year was ongoing (Action PR)
- 4 Geoff Taylor also reported that all first aiders from each team section had been identified and their training requirements updated and he further reported that there were no entries in the accident book and he would be monitoring it monthly (Action GT)
- 5 He had tested the fire alarm

Meeting Closed

ACTION REQUIRED

BR	3.1(i)	3.1(ii)	3.1(iii)	12.2
MEH	3.2(i)	4.5	8	9
GT	11.1	11.2 - 4	16.4	
PR	12.2	14	16.3	
GD	14			
CR	14			